

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
June 24, 2025

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held May 27, 2025, at the district office, 3316 Market Street, Hannibal, MO beginning time 5:15 p.m. Ronda Barton attested that the notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Aaron Ball; Vice-President, Michelle Lehenbauer; Directors, Martin Judlowe, Robert Sergent, and Joseph Strode. Also present, District Treasurer, Nancy Morris; District Clerk, Ronda Barton; District Engineer via phone call, Mark Bross, Klingner & Associates PC; Alliance Local Manager, Tyler Stuhlman; and Alliance Director of Operations, Josh Duncan.

The meeting was called to order and presided over by President, Aaron Ball.

Mr. Ball called for review of the May 2025, Open Regular Session meeting. Mr. Sergent made a motion to accept the **May 27, 2025, Open Regular Session** meeting minutes. Mr. Strode seconded. All ayes. Motion carried.

The **2024 District Audit Presentation** was tabled for auditor Paul Richards' arrival.

Mr. Stuhlman presented the District's **Treasury Report** and **Other Financials** as submitted, with no discussion. Mr. Sergent motioned to approve the **May Financials** as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

The **List of Bills** was reported by Mr. Stuhlman as submitted. He noted the annual Neptune maintenance subscription is for the radio meters read program. With no further discussion, Mr. Sergent motioned to approve as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Stuhlman presented the **Available for Write-Off List** as submitted. Upon discussion, Mr. Sergent motioned to approve the list in the amount of \$2,438.12. Mr. Judlowe seconded. All ayes. Motion carried.

The *Legal Report, WTP Generator Update* was tabled for Closed Session.

The **Operations Report** was presented as submitted by Mr. Stuhlman. In regard to the lime ponds, the anticipated cost will be \$100,000.00 and completed in the fall. Mr. Bross will evaluate a new procedure to possibly dry up the lime and decrease the volume for future needs.

Additionally, the Marion County Highway department hit a sample station on County Rd 258 and will split the costs for repair and relocation. It was also noted THM's results are significantly down, and Mr. Stuhlman attributed to staff diligence. Lastly, a leak occurred in the Huntingdon

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Rd area which due to the location, took several man hours and additional AWR staff called in, to find it. The affected customers were without service overnight; however, they were all patient and helpful.

Mr. Stuhlman presented the **Dump Trailer Purchase Memo** as submitted. Discussion regarding the benefits in that it will meet all staff needs, and all staff will be able to haul with the dump trailer, with no CDL license required. Mr. Sergent motioned to approve the low bid from Hall Trailer Sales in the amount of \$10,795.00. Joseph Strode seconded. All ayes. Motion carried. Staff will pick it up as soon as possible.

The **Engineer's Report** was given by Mr. Bross.

1A-C) *Norwoods WWTF* reported as submitted. Current timeline looks to be spring, however he will push for a sooner startup as operational issues continue to arise and the need to invest additional funds for repairs could be needed.

2A) *Parker Co Rd 407 Water Main Extension*, reported as submitted.

There was no *Other Old Business* for discussion.

For *Other New Business*, Mr. Stuhlman submitted the **Customer Requests for Adjustments**. Discussion regarding Rules and Regulations occurred regarding the customer requesting another adjustment within a 12-month period. The board requested a written request from the customer for consideration at next month's meeting. Mr. Sergent motioned to approve the remaining requests. Ms. Lehenbauer seconded. All ayes. Motion carried.

Paul Richards arrived for the **2024 District Audit Presentation** and distributed *Audit Report Highlights*. He noted the audit is not designed to find or look for fraud; then outlined the key points, with their findings of accurate financial statements which also follow accounting standards. Mr. Strode motioned to approve the related representation letter. Mr. Sergent seconded. All ayes.

Other and Informational included the **2024 Bond Compliance Acknowledgement** with no discussion.

Ms. Lehenbauer motioned to convene into Closed Session for the purpose of legal discussion, 610.21(1) in regard to the water treatment plant generator. Mr. Judlowe seconded. Roll Call vote taken. Ayes: Judlowe, Lehenbauer, Sergent, Ball, Strode. Nays: 0.

The Open Regular Session re-opened at 6:00 p.m.


Furthering the session, Mr. Judlowe has requested staff collect information to inquire on steps and funding to move forward with building the new office and shop building at the water plant location on Hwy 61. Mr. Stuhlman will do so and bring several design options and costs back to the board at a future meeting.

Mr. Sergent inquired about maintenance schedules at the old New London Gravel booster station that is no longer in service. He questioned the ability to purchase water from HBPW in case of

emergency purposes. Mr. Sergent also inquired about backups for various pumps at the water plant. Staff will complete both in order to be prepared for failures and/or emergency situations.

Finalizing the session, Mr. Sergent expressed appreciation for Mr. Judlowe's dedication to the board as past chairman, with all in agreement. The appreciation was shared around the room by all those in attendance.

Having no further items for discussion, Mr. Ball requested a motion to adjourn. Mr. Sergent motioned to adjourn the Open Regular session. Mr. Strode seconded. All Ayes. Motion carried. The meeting adjourned at 6:15 pm.



Ronda Barton, District Clerk



Aaron Ball, President