

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
June 28, 2022

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held June 28, 2022, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Danny Behl, Karla Strode, and Robert Sergent. Also present were District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance Vice-President, Tony Sneed; Alliance Local Manager, Tyler Stuhlman; District Engineer, Mark Bross of Klingner & Associates; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C. Paul Richards of Wades Stables P.C. was in attendance as well.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the May 24, 2022, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Sergent motioned to accept the **May 24, 2022, Open Regular Session** meeting minutes. Mrs. Strode seconded. All ayes. Motion carried.

Mr. Richards was addressed for the 2021 District Audit presentation. He highlighted several points also included in the **Management Discussion and Analysis Memo**. He noted the District's long-term debt of \$19 million in refunding, provided a \$722,000 savings benefit; and advised the board to remain mindful of segregation of duties, which is currently compliant. With no questions from the board, Ms. Lehenbauer motioned to accept the audit and board presidents' signature on the accompanying documents. Ms. Strode seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Sneed highlighted each report as submitted. Mr. Behl motioned to approve the **May Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

The **List of Bills** was submitted, with Mr. Sergent making a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried. Ms. Lehenbauer later noted item #2 under Wastewater Fund should be corrected to actual \$167.62 vs \$167.32. Clerk will do so.

Discussion occurred regarding Legal attendance, and potential options for decreasing the monthly fees as there are months when there is nothing to report. Mr. Piontek provided several options for which the board decided start with attendance every other month; July meeting will move Legal Report to beginning of agenda and call at the beginning of the meeting.

The **Available for Write-Off** list was presented as submitted. Ms. Strode motioned for approval in the amount of \$2,424.46. Mr. Sergent seconded. All ayes. Motion carried.

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For the *Legal Report*, Mr. Stuhlman reported the HBPW Water Usage Data, along with the Termination Water Service Agreements were delivered to the general manger, with no response to date.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Discussion occurred regarding the Requests for Qualifications for the Norwoods WWTF project has been received and scored. Upon discussion Mr. Sergent motioned to accept Klingner & Associates as the engineering firm. Mr. Behl seconded. All ayes. Motion carried. Regarding the generators servicing, there is currently 2-3 weeks fuel remaining on the water plant and well systems equipment; to add fuel would cost approximately \$5,000.00. Furthering, the abandoned meter service line leak repaired on Monkey Run was pulled three years ago with the FEMA property buy-outs. Finally, it was noted the NW Sandfilter ammonia results exceeded limits.

The **Engineer's Report** was reported by Mr. Bross as follows:

Water Main Replacements:

1A) Reported as submitted.

Norwoods WWTF:

2A) Reported as submitted, with Ms. Lehenbauer motion to approve Resolution for Authorized Representative to be Board President. Mr. Sergent seconded. All ayes. Motion carried. Ms. Lehenbauer motioned to approve the Applicant Assurance of Local Share in the amount of \$10,000.00, and board president signature. Mr. Sergent seconded. All ayes. Motion carried. The qualifications process for procurement (RFQ) and points read for each requests ranking, and points were read by Mr. Stuhlman. Ms. Strode motioned to approve the Procurement Certification and the board president's signature. Mr. Sergent seconded. All ayes. Motion carried.

Water Systems Improvements with ARPA/Infrastructure Bill funding - Discussion:

3A) Reported as submitted.

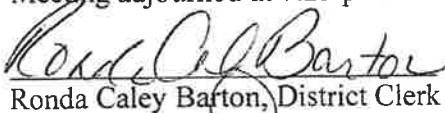
There was no *Other Old Business*.

For *Other New Business*, Mr. Stuhlman submitted the **Customer Requests for Adjustment**. Upon discussion, Mr. Behl motioned to approve as submitted. Mr. Sergent seconded. All ayes. Motion carried.


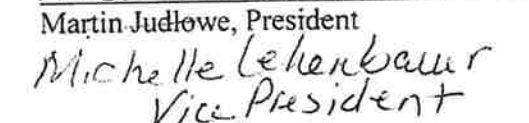
Furthering *Other New Business*, Mr. Stuhlman presented the **Request for Refrigerator Replacement** as submitted. Upon discussion, Mr. Behl motioned to approve the purchase for the lowest amount. Mr. Sergent seconded. All ayes. Motion carried.

Other and Informational included the **2021 Consumer Confidence Report** which has been posted in required locations and referenced on the latest bills mailed out.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Behl motion to adjourn the Open Regular session. Mr. Sergent seconded. All Ayes. Motion carried. Meeting adjourned at 7:25 pm.


Ronda Caley Barton, District Clerk

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Michelle Lehenbauer
Martin Judlowe, President

Michelle Lehenbauer
Vice President