

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
April 22, 2025

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held April 22, 2025, at the district office, 3316 Market Street, Hannibal, MO beginning time 5:00 p.m. Ronda Barton attested that the notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Robert Sergent, Joseph Strode, and Aaron Ball. Also present, District Treasurer, Nancy Morris; District Clerk, Ronda Barton; District Engineer, Mark Bross, Klingner & Associates PC; Alliance Local Manager, Tyler Stuhlman; Alliance Director of Operations, Josh Duncan. Guest present to observe, Garret Sublette, AWR field supervisor.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the March 25, 2025, Open Regular Session meeting. Mr. Strode made a motion to accept the **March 25, 2025, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

The meeting was temporarily closed at 5:05 p.m., with a motion made by Mr. Sergent, and seconded by Mr. Strode. Roll Call. Ayes: Judlowe, Lehenbauer, Strode, Sergent, Ball. Nays: 0. Motion carried. Mr. Bross was appointed as temporary chairman for reorganization of the board. Mr. Bross then requested nominations for President. Mr. Sergent motioned to nominate Mr. Ball. Mr. Strode seconded. Roll Call. Ayes: Judlowe, Lehenbauer, Strode, Sergent. Abstain: Ball. Nays: 0. Motion carried. Mr. Ball requested nominations for Vice-President with Mr. Sergent nominating Ms. Lehenbauer. Mr. Judlowe second. Roll Call. Ayes: Judlowe, Ball, Strode, Sergent. Abstain: Lehenbauer. Nays: 0. Motion carried. Mr. Ball then called for nominations for District Treasurer and District Clerk. Mr. Judlowe nominated Ronda Barton to serve as District Clerk and Nancy Morris to serve as Treasurer. Ms. Lehenbauer seconded. Roll Call. Ayes: Judlowe, Lehenbauer, Strode, Sergent, Ball. Nays: 0. Motion carried.

Mr. Ball requested discussion on the District's **Treasury Report and Other Financials**. Mr. Stuhlman highlighted each report. On the *AWR Statement of Direct Expenses*, in order to avoid a large bill back by AWR at the end of the year, beginning May 1st, all chemical expenses will be paid by the district. Upon discussion, Mr. Sergent motioned to approve the **March Financials** as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

The **List of Bills** was reported by Mr. Stuhlman as submitted. With no further discussion, Mr. Sergent motioned to approve as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Stuhlman provided the updated **Water Treatment Production Costs** with no discussion.

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For *Legal Report, WTP Generator Update*, there has been no response from Klingner & Associates to date.

The **Operations Report** was presented as submitted by Mr. Stuhlman, noting the daily average at the water plant is down to 500,000 gallons per day after recent leak repairs.

The **Generator Service Contract** was reported as submitted, with Mr. Stuhlman noting that the contract can be terminated at any time; and only two services will need completed this year. Mr. Strode motioned to accept the contract in the amount of \$6,329.00 annually, as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Stuhlman submitted a memo for a **Truck Purchase Request**. Discussion occurred regarding funds availability and upcoming expenses for ponds cleaning at the plant as well as replacement of the truck options. Mr. Sergent motioned to approve the purchase in the amount of \$39,500.00 from Clement Chrysler Dodge. Mr. Strode seconded. All ayes. Motion carried.

Mr. Stuhlman requested the old 2013 pickup and the dump truck be placed on a government auction website. The dump truck is not utilized very often, and a dump trailer that can be hauled by all field staff to replace it, would be more beneficial. A reserve minimum will be set for both the pickup and dump truck. Mr. Strode motioned to approve doing so. Mr. Judlowe seconded. All ayes. Motion carried.

The **Engineer's Report** was given by Mr. Bross.

1A) *Norwoods WWTF* reported as submitted. Discussion occurred regarding the need for a rate increase to include public notice requirements and timing of such. Mr. Bross and AWR staff have met and recommend utilizing \$150,000.00 of the current balance in the wastewater account to pay-off the existing loan, approximately \$68,000.00; then apply the remaining \$82,000.00 towards the new loan. Doing so will lessen the increase needed to approximately 15.7% or \$9.18 per customer. The rate and environmental hearing should occur at the June meeting; the public notice will be posted in May to meet the 30-day requirements.

1B-C) Reported as submitted.

2A) *Culp Route O Water Main Extension*, reported as submitted. Mr. Judlowe motioned to authorize board president signature. Mr. Strode seconded. All ayes. Motion carried.

3A) *Parker Co Rd 407 Water Main Extension*, reported as submitted. Mr. Judlowe motioned to authorize board president signature. Mr. Strode seconded. All ayes. Motion carried.

4A) *TTHM's* reported as submitted.

Mr. Bross then requested time for a presentation regarding the ongoing generator issue currently being handled by the board attorney. He provided a timeline of events and his stance regarding the issues.

There was no *Other Old Business* for discussion.

Mr. Stuhlman reported on *Other New Business, Annual Directors & Officials Policy* as submitted. Upon discussion, Ms. Lehenbauer motioned to approve board president's signature. Mr. Strode seconded. All ayes. Motion carried.

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Having no further items for discussion, Mr. Ball requested a motion to adjourn. Mr. Strode motioned to adjourn the Open Regular session. Mr. Sergent seconded. All Ayes. Motion carried. The meeting adjourned at 5:50 pm.



Ronda Barton, District Clerk



Aaron Ball, President

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